J.N. COLLEGE, MADHUBANI

(An Constituent Unit of L.N. Mithila University Kameshwar Nagar, Darbhanga)
www.jncollegemdb.com
Email: jncmadhubani@gmail.com
Phone: 06276-222247

ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2015-2016
OF THE IQAC
SUBMITTED
THROUGH ONLINE

1. Instruction:

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in our institution. The survey consists of five sections.
1. General Profile
2. Academic and Research Outputs
3. IQAC (Internal Quality Assurance Cell) activities
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, all the evidence are to be sent to NAAC to audit and to create and output profile of the institution in relation to NAAC core values on higher education.

This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participation institution. No judgment or categorization on institutional quality is intended. However, incremental growth profile of the institutional for every year will be consolidated and the accreditation/reaccreditation process SSR/RAR will be prepared based on the survey response pattern by the concerned institution.

Contents

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example,* **July 1, 2015 to June 30, 2016***)*

AQAR for the year *(2014-15)*

July 2015 – June 2016

Part – A

1. Details of the Institution

1.1 Name of the Institution	J.N.COLLEGE, MADHUBANI

1.2 Address Line 1	WARD NO - 2

Address Line 2	LAHERIYAGANJ

City/Town	MADHUBANI

State	BIHAR

Pin Code	847211

Institution e-mail address	jncmadhubani@gmail.com

Contact Nos.	06276-222247

Name of the Head of the Institution:	Dr. Ram Krishan Jha

Tel. No. with STD Code:	06276-222247

Mobile: +918987331697

Name of the IQAC Co-ordinator: Dr. Anil Kumar Choudhary

Mobile: +919431616996

IQAC e-mail address: Jncmadhubani@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879):- BRCOGN12450

1.4 Website address: www.jncollegemdb.com

Web-link of the AQAR: http://www.jncollegemdb.com/aqar/AQAR_15-16.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	C++	65.75	2005	2010
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC :   DD/MM/YYYY   **05/09/2012**

1.7 AQAR for the year *(for example 2010-11)*   **2015-2016**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

    i.   AQAR – AQAR 2012-2013 submitted to NAAC on 25/06/2016 (DD/MM/YYYY)
   ii.   AQAR- AQAR 2013-2014 submitted to NAAC on 25/06/2016 (DD/MM/YYYY)
  iii.   AQAR- AQAR 2014-2015 submitted to NAAC on 25/06/2016 (DD/MM/YYYY)

1.9 Institutional Status

   University   State [√] Central [ ] Deemed [ ] Private [ ]

   Affiliated College   Yes [ ]   No [√]

   Constituent College   Yes [√]   No [ ]

   Autonomous college of UGC   Yes [ ]   No [√]

   Regulatory Agency approved Institution   Yes [ ]   No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education [√] Men [ ] Women [ ]

                       Urban [√] Rural [ ] Tribal [ ]

   Financial Status   Grant-in-aid [√] UGC 2(f) [√] UGC 12B [√]

               Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.10 Type of Faculty/Programme

   Arts [√]   Science [√] Commerce [√] Law [ ]   PEI (Phys Edu) [ ]

   TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

   Others (Specify) | . Distance Education   (L.N.M.U, Darbhanga) |

1.11 Name of the Affiliating University *(for the Colleges)* | Lalit Narayan Mithila University Darbhanga |

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)   No

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers   `3`

2.2 No. of Administrative/Technical staff   `1`

2.3 No. of students   `1`

2.4 No. of Management representatives   `0`

2.5 No. of Alumni   `1`

2. 6 No. of any other stakeholder and
       community representatives   `0`

2.7 No. of Employers/ Industrialists   `0`

2.8 No. of other External Experts   `1`

2.9 Total No. of members   `7`

2.10 No. of IQAC meetings held   `4`

2.11 No. of meetings with various stakeholders: No. `4`   Faculty `1`

      Non-Teaching Staff Students `1`   Alumni `1`   Others `2`

2.12 Has IQAC received any funding from UGC during the year?   No

      If yes, mention the amount   `Nil`   [ ]   [√]

2.13 Seminars and Conferences (only quality related)

      (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

      Total Nos. `0`   International `0`   National `0`   State `0`   Institution Level `0`

      (ii) Themes   [   ]

2.14 Significant Activities and contributions made by IQAC

1. Fire Extinguisher Installation.
2. Statue of Founder.

3. Implementation of Solar Energy System

4. A meeting Held by the IQAC to apply for NAAC Accreditation for Cycle 2.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Fire Extinguisher Installation.	Work done
2. Statue of Founder.	Work done
3. Implementation of Solar Energy System	Work Done
4. A meeting Held by the IQAC to apply for NAAC Accreditation for Cycle 2.	SSR Work Continues.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	18	0	0	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	0	0	0	0
Others	0	0	0	0
Total	**18**			

Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	**18**

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √   Students √
 (On all aspects)

   Mode of feedback   :   Online [ ] Manual √ Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> As per guideline of the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> N.A.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	3	7	0	

2.2 No. of permanent faculty with Ph.D.

8

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	25	0	0	0	0	0	0	0	25

2.4 No. of Guest and Visiting faculty and Temporary faculty

7		0		0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	3	0
Presented papers	0	3	0
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Class, Group Discussion, Periodic Test, Tutorials and
Field Project works are adopted by the institution during the

2.7 Total No. of actual teaching days
During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
The Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the Direction of LNMU
Darbhanga

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

0	0	0

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.(H)	403	0%	20.35%	60.04%	N.A.	81.39%
B.Sc.(H)	100	%	45%	23%	N.A.	78%
B.Com (H)	263	0.76 %	84.41%	14.82%	N.A.	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

 The IQAC plays crucial role in the development of teaching and learning processes, In this context, IQAC has taken the Following efforts for students and teachers.

For faculty

- Motivate teacher to follow academic calendar/teaching days as prescribed by the University.

- Carried out evaluation of the faculties from respective student with the help of questionnaire.

- Promote and motivate the teacher to use Smart Classes.

For Students

- Encouraged the students for extra curricular activities.

- Encouraged the students for Computer awareness through using the computers.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	16	0	0
Technical Staff	0	3	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC promotes the faculties for taking Major and Minor Research Projects.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range 0   Average 0   h-index 0   Nos. in SCOPUS 0

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects *(other than compulsory by the University)*	0	0	0	0
Any other(Specify)	0	0	0	0
Total	0	0	0	0

3.7 No. of books published   i) With ISBN No. [0]   Chapters in Edited Books [0]

ii) Without ISBN No. [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [0]   CAS [0]   DST-FIST [0]

DPE [0]   DBT Scheme/funds [0]

3.9 For colleges   Autonomy [0]   CPE [0]   DBT Star Scheme [0]

INSPIRE [0]   CE [0]   Any Other (specify) [0]

3.10 Revenue generated through consultancy [0]

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons [0]

3.13 No. of collaborations   International [0]   National [0]   Any other [0]

3.14 No. of linkages created during this year [0]

3.15 Total budget for research for current year in lakhs :

From Funding agency [0]   From Management of University/College [0]

Total [0]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

2

4

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 2   SRF 0   Project Fellows 0   Any other 0

3.21 No. of students Participated in NSS events:

University level 0   State level 0

National level 0   International level 0

3.22 No. of students participated in NCC events: - N/A

University level 0   State level 0

National level 0   International level 0

3.23 No. of Awards won in NSS:

University level 0   State level 0

National level 0   International level 0

3.24 No. of Awards won in NCC:

University level 0   State level 0

National level 0   International level 0

3.25 No. of Extension activities organized

University forum | 0 | College forum | 2 |

NCC | | NSS | 2 | Any other | 0 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Clean & Green Campus

- Blood Donation Camp

- Women Empowerment Awareness Programme

- A Camp for awareness of voting.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.8 acres	0		5.8 acres
Class rooms	11	0		11
Laboratories	6	0		6
Seminar Halls	1	0		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	0	0	0	0
Value of the equipment purchased during the year (Rs. in Lakhs)		0.51	UGC	0.51
Others	0	0	0	0

4.2 Computerization of administration and library

Implementation and Installation of Office Automization Software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33708		0	0	33708	
Reference Books	0	0	0	0	0	0
e-Books	0	0	0	0	0	0
Journals	0	0	0	0	0	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	09	3	0	0	0	3	3	0
Added	01	0	0	1	0	0	0	0
Total	10	03	0	1	0	3	3	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Internet access facility is available.

4.6 Amount spent on maintenance in lakhs :

i) ICT

0

ii) Campus Infrastructure and facilities

4.24

iii) Equipments

0

iv) Others

10.60

Total :

14.84

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The efforts taken by the AQAC for enhancing the student support service are as follow:
>
> - Improving the information of support service in the prospects.
>
> - Provide guidance to the needy students.

5.2 Efforts made by the institution for tracking the progression

> The Institution organizes different meets to make learners and others aware of the steps taken so far.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
4106	0	0	0

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
3124	76.08 %

Women

No	%
982	23.92%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1384	260	0	1633	0	3277	1606	358	0	2145	0	4109

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> N.A.

No. of students beneficiaries   0

5.5 No. of students qualified in these examinations

NET   0   SET/SLET   0   GATE   0   CAT   0

IAS/IPS etc   0   State PSC   0   UPSC   0   Others   62

5.6 Details of student counselling and career guidance

Career and counselling cell is functional in the College.

No. of students benefitted   8

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

Conducted awareness programme of women Empowerment.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level   10   National level   International level

No. of students participated in cultural events

State/ University level   0   National level   0   International level   0

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 0 | National level | 0 | International level | 0 |

Cultural: State/ University level | 12 | National level | 0 | International level | 0 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	65	6500
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | 00 | National level | 00 | International level | 00 |

Exhibition: State/ University level | 00 | National level | 00 | International level | 00 |

5.12   No. of social initiatives undertaken by the students | 05 |

5.13 Major grievances of students (if any) redressed: Non

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision and Mission of the institution is to provide healthy and educated citizen to the society.

6.2 Does the Institution has a management Information System

Institution has no any management information system but by the process of correspondence and telephonic massage to communicate their students and stakeholder.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Curriculum has been re-designed and updated keeping in view the recent trends.

6.3.2   Teaching and Learning

Faculty members are regular and punctual in class rooms teachers provides refinance and time to time keeps to their preparation and examination.

6.3.3   Examination and Evaluation

Examination and Evaluation are conducted by the university. The Intuition also condors text examination time to time.

6.3.4   Research and Development

The Intuition promotes and endorsed faculty members in Research. Motivate teachers to take research projects.

6.3.5   Library, ICT and physical infrastructure / instrumentation

A new Science Building construction is initiated to start and renovation work of east block (under construction)

6.3.6   Human Resource Management

> The shortage of faculty member and administrative staff. The Intuition skill fully manages the work out the Intuition.

6.3.7   Faculty and Staff recruitment

> The Intuition has no Power to recruit.

6.3.8   Industry Interaction / Collaboration

> The Intuition does not have any such policy.

6.3.9   Admission of Students

> The Intuition admits the students purely marks basic and adopts the reservation policy strictly.

6.4 Welfare schemes

Teaching	P.F. / G.I.	J.N College Teaching and Nonteaching Welfare Fund
Non teaching	P.F. / G.I.	
Students	P.B.F.	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes [√]   No [ ]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	University
Administrative	Yes	By registered C.A.	Yes	University

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No

6.11 Activities and support from the Alumni Association

Satisfactory

6.12 Activities and support from the Parent – Teacher Association

The parent teacher association help the college is following mater:-

▪ Attendance of the student

▪ Discipline in the campus

6.13 Development programmes for support staff

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation followings activities have been introduced,

▪ Time bond allotted duties.

▪Advance payment in emergency.

▪ PF Loan.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Pound is available in the campus for water harvesting

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Evaluation by teacher feedback your students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Fire Extinguisher Installation
>
> - Solar Energy System Installation.
>
> - Made a Statue of Founder of the College.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Tobacco free campus
>   - Eco friendly campus.
>   - Promote Social and extra curricular Activities among the students
>   - Water Harvesting

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Institution has provided environmental awareness.

7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> All impotent aspect already covered.

8. Plans of institution for next year

The Furfure plan for the next year:

- NAAC Accreditation for Cycle 2 with good Grade.

- Improvement of Facility and Infrastructure.

- Promote and motivate for Research work.

Name: Dr. Anil Kumar Choudhary

25/06/16

Signature of the Coordinator, IQAC

Name: Dr. Ram Krishna Jha

25-06.16

PRINCIPAL

MADHUBANI

Signature of the Chairperson, IQAC

***

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****